



UMA Board Meeting Minutes

Date: August 5, 2013, at 1:30 p.m.
Location: 3001 Davis Library
Present: Chris Meinecke, Sharon Holding, Ben Poulson, Narvis Green, David Alexander, Christine Stachowicz, William Frey (recorder)
Absent: David Culp and Chrissie Greenberg

Minutes from July 19, 2013, were approved after the addition of “funds permitting” to the review of the Annual Meeting.

Welcome to the new officers of the Board:

- President: Chris Meinecke
- Vice President: Christine Stachowicz
- Treasurer: Narvis Green
- Secretary: William Frey
- Membership: Sharon Holding
- Programs: Ben Poulson and Chrissie Greenberg
- Technical Advisor (website and listserv): David Alexander
- Publicity: David Culp

Monthly financial report

- As the previous Treasurer, Chris reported that the full treasurer’s report is in Dropbox. The Total Asset Balance as of 7/19/2013 is \$1,365.21.
- Updates on the audit are in Dropbox. The next audit will be conducted after the close of the fiscal year on June 30, 2014.
- The banking signatures are in the process of being updated, reflecting the changes in President and Treasurer.

Membership

- Sharon will send an email soon which will communicate to the members the change of the dues year from a calendar year to a fiscal year (July 1 to June 30). To accommodate the change, paid members will receive the first six months of calendar year 2014 as “bonus” months. Renewals of membership will begin on July 1, 2014.
- To recruit new members, all members of UMA—including the Board—can help spread the word. Other listservs will be investigated. Announcements about UMA may be presented at meetings of the College of Arts & Sciences managers and Provost business managers.
- UMA may be introduced to participants in ULEAD 2013, date to be arranged. ULEAD participants will receive a six-month honorary membership beginning January 1, 2014.
- Sharon will lead the effort to update the UMA brochure, and updated brochures will be placed in the OHR reception area.



Programs and events

- The date of the upcoming Roger Schwarz workshop that is sponsored by the Center for Faculty Excellence has not been announced yet.
- After hours socializing will be held in early January 2014 and in July 2014, location to be determined.
- Informal lunches will be held four times over the next twelve months: September, December, March, and June. The September lunch may be held at Lime Fresh Mexican Grill on Franklin Street, hosted by Ben, the specific date to be determined.
- Programs or Conversations will be held four times over the next twelve months: October, November, February, and April. Possible presenters are: ULEAD 2012 Team 3, Police Chief McCracken, Rob Kramer, and Peter Metzner.
- The next Annual Meeting will be held in May 2014 with the timing of future annual meetings to be considered by the UMA board at a future date based on our new membership and fiscal years coinciding to end every June 30th.

Website and Listserv

- David reported that all updates have been completed.
- The possible value of having a UMA Facebook page will be discussed in the future but is not a current priority.

New business—none discussed

Christine has scheduled the next Board meetings through May 2014, all in Davis 3001:

- Fri, Sep 13, 10:00 a.m.
- Wed, Oct 16, 1:30 p.m.
- Mon, Nov 4, 1:30 p.m.
- Mon, Dec 2, 1:30 p.m.
- Mon, Jan 6, 1:30 p.m.
- Mon, Feb 3, 1:30 p.m.
- Mon, Mar 3, 1:30 p.m.
- Mon, Apr 14, 10:00 a.m.
- Mon, May 5, 1:30 p.m.

Meeting adjourned at 3:00 p.m.