**2014 UMA MANAGER OF THE YEAR AWARD**

**NOMINATION FORM**

***Nomination Deadline: Tuesday, April 22, 2014***

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| **Nominee’s name and job title**:       |
| **Nominee's department, division, or unit**:       | **CB#**:      **Phone**:       |
| **Nominee’s immediate supervisor**:       | **CB#**:      **Phone**:       |
|  |
| **Nominator’s name and job title**:       |
| **Nominator’s department, division, or unit**:       | **CB#**:      **Phone**:       |
| **Nominator's** **signature**: | **Date**:       |

**Selection is based on:**

1. University career accomplishments, both within and beyond normal job responsibilities.

**--OR--**

2. A specific accomplishment made within the past twelve (12) months that has been of major significance. The specific accomplishment cited may be within or beyond the nominee’s primary area of responsibility.

**Nomination Procedure**

* Any current UNC-Chapel Hill faculty or staff member may submit a nomination.
* With the exception of current UMA Board members, nominations are open to all permanent, full-time managers with two or more years of University service. For a current list of Board members, please visit <http://uma.web.unc.edu/board-of-directors/>.
* Nominators should include with this form a letter summarizing the nominee’s accomplishments and explaining why he or she should receive this award. We encourage nominators to gather input from others and submit multiple letters of support.
* All submissions will be reviewed to ensure that they meet the criteria for nomination. Eligible nominations will be forwarded to the UMA Board of Directors for the final selection.

**The Manager of the Year Award winner will be announced at the UMA Annual Meeting, to be held at 3:00pm on Wednesday, May 21st in Hyde Hall. For more information, contact** **Christine Stachowicz****, UMA Vice President.**

PLEASE SUBMIT ALL NOMINATIONS TO:

Christine Stachowicz

CB#3938, Davis Library

919-962-0157

**christine@unc.edu**