**2015 UMA MANAGER OF THE YEAR AWARD**

**NOMINATION FORM**

***Nomination Deadline: Friday, April 24, 2015***

|  |  |  |  |
| --- | --- | --- | --- |
| Name of nominee and job title: |  | | |
|  | *(Name and Job Title)* | | |
| Nominee's department, division, or unit: |  |  |  |
|  | *(Department, Division or Unit)* | *(CB#)* | *(Work Phone)* |
| Nominee’s immediate supervisor: |  |  |  |
|  | *(Name and Job Title)* | *(CB#)* | *(Work Phone)* |
| Nominator’s name and job title: |  | | |
|  | *(Name and Job Title)* | | |
| Nominator’s department, division, or unit: |  |  |  |
|  | *(Department, Division or Unit)* | *(CB#)* | *(Work Phone)* |
| Nominator's signature |  | Date: |  |

**Selection is based on:**

1. University career accomplishments, both within and beyond normal job responsibilities.

**--OR--**

2. A specific accomplishment made within the past twelve (12) months that has been of major significance. The specific accomplishment cited may be within or beyond the nominee’s primary area of responsibility.

**Nomination Procedure**

* Any current UNC-Chapel Hill faculty or staff member may submit a nomination, using this two-page form.
* With the exception of current UMA Board members, nominations are open to all permanent, full-time managers with two or more years of University service. For a current list of Board members, please visit <http://uma.web.unc.edu/board-of-directors/>.
* All submissions will be reviewed to ensure that they meet the criteria for nomination. Eligible nominations will be forwarded to the UMA Board of Directors for the final selection.

The Manager of the Year Award winner will be announced at the UMA Annual Meeting, to be held at 3:00pm on Wednesday, May 19th at the FedEx Global Education Center. For more information, contact [Ben Poulson](mailto:ben.poulson@energy.unc.edu), UMA Vice President.

**PLEASE SUBMIT ALL NOMINATIONS TO:**

**Ben Poulson**

**Energy Services, CB#1855**

**Phone: 919-843-8308**

**Email:** [ben.poulson@energy.unc.edu](mailto:ben.poulson@energy.unc.edu)

**[Subject: UMA Award]**

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**Name of nominee:**

**Please summarize the nominee’s accomplishments and explain why he or she should receive this award.**