



## UMA Board Meeting Minutes

Date: May 1, 2015, 1:00 PM  
Location: 3001 Davis Library  
Present: Chris Meinecke, Narvis Green, Karin Pecaut, Ben Poulson, William Frey (recorder)  
Absent: Chrissie Greenberg, Christine Stachowicz, David Culp, Jonathan Pletzke

Meeting minutes from March 17, 2015, were approved as amended and are posted in Dropbox. The meeting scheduled for April 6 was cancelled, so no minutes are available.

Monthly financial report: Christine posted the latest financial report in Dropbox. The total combined asset balance as of 3/5/15 and the projected asset balance as of 3/17/15 is \$1,777.96.

Membership: No activity this past month. Chris expressed a desire to welcome new members more expeditiously.

Webmaster/Listserv: Jonathan needs to add photos of Karin and himself to the UMA website. Chris took a photo of Karin to send to Jonathan.

### Programs & Events

- Chrissie will work with ULEAD Team 3 to reschedule their presentation of “Higher Education as a Smarter Enterprise” for July.
- The next Quarterly Lunch will be held on June 4, 11:45 AM, at Fresh Lime. UMA will buy lunch for one blood drive donor. An After-Hours event may be held in August.
- The Annual Meeting will be held on May 19, 2015, at the FedEx Global Education Center (4<sup>th</sup> floor).
  - 3:00 PM Networking
  - 3:30 Annual Business Meeting
  - 3:40 Guest Speaker Linc Butler, Chief Human Resources Officer at NCCU, speaking on “Advancing as a Manager in Higher Education”
  - 4:15 Award Presentations: OELD Award presented by Linda Smith from Training & Talent Development; Manager of the Year Award presented by Ben Poulson
  - 4:30 Closing and Photographing of Award Recipients

Narvis and Chrissie will arrange to use Whole Foods for catering.

Chrissie will arrange to have the room set up with up to 40 chairs.

Music will be streamed from resources subscribed to by the University Library.

Chris will create a sign-in sheet and manage the door prize (*Becoming a Leader-Coach*).

Ben will design and print the program.



## Publicity

- David will email invitations to the Annual Meeting.
- UMA can help promote the ULEAD project presentations, held on November 12.

## Current & New Business

- Ben presented the candidates for the Manager of the Year Award. Finalists are Lindsay Fulenwider, Mark Richardson, Catherine Heyer, and Jackie Gorman.
- Annual audit to be scheduled later.
- To be discussed in the future: UMA coordinating mentors for front-line supervisors who have completed the BEST training program, and UMA helping to administrate a new version of the old University Management Development Program (UMDP).
- Three current Board members are ending their 3 year terms—Christine, David, and Ben. A potential new Board member is Camille Brooks.
- A suggestion was made to hold future Board meetings during lunch. The Board may need to discuss options for a meeting room.

The next Board meeting is scheduled for June 5, 2015, at 1:00 PM in Davis 3001.

