



## UMA Board Meeting Minutes

Date: June 19, 2017, 3:00 – 4:30 PM  
Location: FedEx Global (GEC) 3009  
Present: Adrienne Cromwell, Melissa Cobb, Veronica McClain, Robyn Narvesen, Miranda McCraw, Chrissie Greenberg, Chris Meinecke, William Frey (recorder)  
Absent: Karin Pecaut, Valerie Tan, Taylor Libby, Betty Morgan, Jennifer Daniel, Randall Borrer

Board members Valerie Tan, Taylor Libby, and Betty Morgan have stepped down from the Board. New Board members are Robyn Narvesen (Facilities Services), Miranda McCraw (Office of the Vice Chancellor for Research), Jennifer Daniel (Allied Health Sciences), and Randall Borrer (School of Medicine).

Meeting minutes from April 25, 2017, were approved and will be filed in Dropbox.

Treasurer: Chris reported that the Total Combined Account Balance is \$1,436.19 as of 6/19/2017. This is the last statement of the 2016-2017 fiscal year. The books need to be audited; last year, Tim McGuire and Joni Bowling performed the audit. Betty Morgan's signature needs to be removed, and Melissa needs to be added, along with Chris.

Membership: Adrienne reminded the Board that dues for membership will be due on July 1 for the next fiscal year. She will email UMA members to invite them to renew their membership. Chrissie will send an invitation through the Business Managers listserv. Free one-year memberships for graduates of ULEAD 2016 will start on July 1.

Webmaster: Karin will add the new Board members to the UMA website.

Publicity: Since Taylor has stepped down, Miranda volunteered to serve as Publicity Chairperson.

Programs: The UMA Annual Meeting on May 17 was deemed a success with standing room only. We may consider a larger space for next year. The caterer, Newks, will not be invited back due to late delivery. The awards presentations could be shortened a little, emphasizing quotes from just the 5 finalists for Manager of the Year Award.

New Business: New and returning officers of the Board are:

- President: Melissa Cobb
- Vice President: Chrissie Greenberg
- Secretary: William Frey
- Treasurer: Chris Meinecke
- Membership: Adrienne Cromwell and Jennifer Daniel
- Publicity & Social Media: Miranda McCraw



- Webmaster: Karin Pecaut
- Programs: Veronica McClain
- Communication (calendars and listserv): Robyn Narvesen

New Business: An Ice Cream Social could be held the week of August 7-11. Possible vendors could be Cone Ice, Maple View, or Jam Ice Cream. If a food truck is hired, shade parking will need to be arranged (Robyn).

New Business: The next Brown Bag Lunch Conversation could be held in October with Noreen Montgomery presenting on a topic to be determined.

The next Board meeting will be July 10, 3:00-4:30, location to be determined by Robyn.