



UMA Board Meeting Minutes

Date: December 20, 2018, 3:00 – 4:30 PM
Location: FedEx Global Education Center 2010
Present: Betty Morgan, Adrienne Cromwell, Randall Borrer, Lakhesh Khullar, Veronica McClain, Charletta Sims Evans, William Frey (recorder)
Absent: Chrissie Greenberg, Melissa Cobb (tried to call in)
Guest: Delphine Bull

New Business

1. Minutes from the Board meeting on October 25, 2018, were approved.
2. Miranda McCraw and Liz Moore have withdrawn from the Board.
3. Delphine Bull visited today's Board meeting with the intent of possibly joining the Board. She decided to help Adrienne with Membership.
4. UMA members could be asked to volunteer for short assignments on subcommittees.
5. The Board will talk in January about a possible day-long leadership retreat/conference in the summer of 2019 or 2020.

Current Business

1. Betty's planned visit with Patrice Walker at NCCU has to be rescheduled. Meanwhile, Betty met Marquesha Johnson at ULEAD Graduation, so a meeting about NCCU is in the works. Another resource for UMA at NCCU is their supervisor development program operated by Human Resources.
2. Betty spoke with Rochelle Stojnic about presenting UMA information at the BEST (Blueprint for Engaged Supervision Training) program. Rochelle is open to the idea and is curious what format the information will take: flyer, pamphlet, short video for the BEST website (Matt Belskie might be a potential contact).
3. Betty will talk about UMA at the January Employee Forum meeting and bring up a possible collaboration between UMA and the Forum.
4. Charletta and Betty spoke with Zack Hawkins in University Development about his help with compiling a list of possible sponsors and donors.
5. The UMA website needs updating and managing. Charletta will take a closer look at it. The Board could engage the services of a special Board member who has technical skills or a consultant to the Board or a student intern.
6. Betty is gathering information about mentoring from the School of Dentistry.



Updates from Board committees

1. Publicity/Communications
 - a. The Board listserv appears to be up-do-date, but please let Melissa know if you aren't receiving Board emails.
 - b. Have UMA events been submitted to the University calendar?
 - c. Betty will talk with Lakhesh about technical aspects of social media. Betty found a relatively simple site to use for the "new resources" listserv.
2. Treasurer and Membership
 - a. UMA has about \$1654, although this does not include recently received membership renewals.
 - b. The recent audit was successful with a "discovery" for future reference.
 - c. UMA has over 60 members currently, including the complimentary memberships to the 25 ULEAD graduates.
 - d. The complimentary memberships for ULEAD graduates will be honored through June 30, 2019.
 - e. The listserv was accessed by Randall and Betty but with some difficulty. The process needs to be revised and simplified.
3. Programs
 - a. Ron Falk (Chair of Department of Medicine) was scheduled to present on February 12, 12:00 – 1:00 pm, in the Global Education Center, but the date needs to be adjusted, perhaps to February 15. If changed, the location needs to be confirmed.
 - b. On April 18, 12:00 – 1:00 pm, in the Global Education Center, the presenter will be Shayna Hill (Chair of the Employee Forum).
 - c. The UMA Annual Meeting will be held on May 15 in Toy Lounge. The speaker will be Andy Johns (Senior Associate Vice Chancellor for Research). At the January meeting the Board needs to start planning.

The next UMA Board meeting will be held on January 15th with box lunches, date to be confirmed.