



UMA Board Meeting Minutes

Date: June 29, 2018, 3:00 – 4:30 PM
Location: Giles Horney Building, Persimmon Room
Present: Betty Morgan, Chrissie Greenberg Adrienne Cromwell, William Frey (recorder)
Absent: Melissa Cobb, Robyn Narvesen, Jennifer Daniel, Chris Meinecke, Veronica McClain, Miranda McCraw, Karin Pecaut, Randall Borrer

Minutes from the meeting in May were not available.

Membership: 5 new members plus 1 renewal. Now is the time for membership renewal. Membership needs a Chairperson.

Webmaster/Listserv: Karin's membership in the Board is expiring, and Miranda may take over.

Publicity could be combined with Communications. Miranda formerly led Publicity, and Melissa may take over.

Treasurer: The accounts total is \$1,289.30 and is recorded in Dropbox. Randall may be able to take over from Chris, if both are willing.

Call for new Board members: 2 people have expressed interest and will be invited to attend the July meeting. Karin is rotating off. Robyn and Jennifer resigned. Betty will move to help and back-up Programs. Melissa expressed interest in Communications. Depending on the number of Board members, some positions may be designated as primary or secondary. Each role needs to be clearly defined, the Board needs an on-boarding plan to help with clarity, and members need to commit to their positions so that the Board has stability and guidance. The Board can try to meet every third Thursday, and if a Board member cannot attend, they can still contribute ideas to the meeting.

Programs: The Board could plan in the summer for the whole academic year. The year could have an overarching theme, such as Pillars of Leadership, and individual programs could be:

- Leading versus Managing
- Leading Teams versus Leading Individuals
- Recognizing Leadership in Others and Developing Them
- Leading a Team from Any Chair
- Mentoring Leaders

For branding the UMA, the website could be updated, a banner and posters could be made, and pamphlets could be placed in key areas such as OHR.



To increase membership in UMA, use publicity, a newsletter, thought-of-the-week (or day), and annual goals. Outreach to NCCU, UNC Systems office, and all system institutions. Hold a mini-conference remotely. Revisit the idea of a scholarship.

The next Board meeting will be July 19 at 3:00 pm at Giles-Horney Building.